Application File Types & Licences

Task 1 [9 marks]

There are many different file type options for saving word processing documents. Three of these are listed below. Identify a benefit and drawback of each of these file types.

File Type	Benefit	Drawback
DOC		
DOCX		
RTF		

Task 2 [3 marks]

Below are several statements about different video file types. Identify which of these statements are true and which are false.

	True	
1. CSV file types are a common file type for spreadsheets as they store macros more efficiently.	☐	☐
2. The ACCDB file type allows users to use multi-value fields in Microsoft Acces which you couldn't with the MDB format.	☐	☐
3. The PDF file type is used with word processing, spreadsheet & presentation software to allow us to distribute documents in a high compatible format.	☐	☐

Task 3 [4 marks]

Software licences give users permission to use a software application. There are two main categories of licence, open-source and proprietary. Define these two types of licence below.

Open source

_____

Proprietary _____

Task 4 [4 marks]

Open source and proprietary licence have different pros and cons that affect our decision as to what software application to use. In the table below, identify 2 benefits and 2 drawbacks for each licence type.

File Type	Benefit	Drawback
Open Source		
Proprietary		